

## **Supervisor Consultation Examples**

As Documented in FACES

The following are examples of supervisory consultations. Consultation notes are not meant to document the details of the entire case but may be tailored to the specific needs of the worker or to assist the worker in a specific case. The supervisor may focus on assisting the worker in managing a specific case or engaging the family, or may focus on promoting worker skills, time management or assuring an adherence to policy or statute. The guide is designed to provide supervisors with the basic tools to promote good practice, but it is a supervisor's job to assess the strengths and needs of the workers they supervise and apply a flexible approach according to each situation.

### **Example 1 - CA/N Supervisor Consultation *Contact Note* (as documented in FACES):**

Supervisor Jane Smith held case consultation with Sarah Jones, Children's Service Worker. Ms. Jones stated she completed a home visit at Mrs. Anderson's home and assured safety of Steven within initial time frames. She spoke with reporter who had no additional information to add to the report. The reporter alleged Mrs. Anderson has a prior history of alcohol abuse. Ms. Jones reported that the family has one prior CA/N report for lack of supervision. Report allegations are for suspicious injury to Steven by an unknown perpetrator. Mrs. Jones reported observing a small, light brown bruise under Steven's eye. Ms. Jones stated she interviewed Mrs. Anderson who denied causing the injury and reported that Steven slipped and fell in the bathtub. Steven is 2 years old. Ms Jones stated he was not old enough to be interviewed regarding the allegations. Ms. Jones states that Mrs. Anderson denied using alcohol excessively and stated she was not under the influence at the time the injury occurred to Steven's eye. Mrs. Anderson also indicated past physical abuse by her soon to be ex-husband who no longer resides in the household. Supervisor Smith recommended that Ms. Jones utilize Mr. Anderson as a collateral contact to further assess the family's situation and ensure safety of the child.

### **An illustration of how information from a CA/N Supervisor Consultation which can be extrapolated from use of the Clinical Supervision Guide:**

#### **Summary of Initial Contact**

Case consultation held between Supervisor Jane Smith and Sarah Jones, Children's Service Worker. Ms. Jones stated she completed a home visit at Mrs. Anderson's home and assured safety of Steven within initial time frames. She spoke with reporter who had no additional information to add to the report.

#### **History of Family**

The reporter alleged Mrs. Anderson has a prior history of alcohol abuse. Ms. Jones reported that the family has one prior CA/N report for lack of supervision. Mrs. Anderson also indicated past physical abuse by her soon to be ex-husband who no longer resides in the household.

#### **Nature and Extent of Maltreatment/Circumstances surrounding the maltreatment**

Reported allegations are for suspicious injury to Steven by an unknown perpetrator. Mrs. Jones reports observing a small, light brown bruise under Steven's eye. Ms. Jones stated she interviewed Mrs. Anderson who denied causing the injury and reported that Steven slipped and fell in the bathtub.

#### **Child Functioning/vulnerability**

Steven is 2 years old. Ms Jones stated he was not old enough to be interviewed regarding the allegations.

**Caregiver's day to day functioning/general parenting/discipline**

Ms. Jones states that Mrs. Anderson denied using alcohol excessively and stated she was not under the influence at the time the injury occurred to Steven's eye.

**Recommendations**

Supervisor Smith recommended that Ms. Jones utilize Mr. Anderson as a collateral contact to further assess the family's situation and ensure safety of the child.

**Example 2 - AC Supervisor Consultation *Contact Note* (as documented in FACES):**

Case consultation held with Sarah Jones, Children's Service Worker.

Steven is currently placed with his maternal grandmother, Ms. Scott. Steven came into care as the result of a substantiated physical abuse report by an unknown perpetrator.

Steven is 7 years old and continues to struggle with communication in school due to limited verbal skills.

He has a scheduled IEP meeting later this month to discuss additional services that can be provided, including speech therapy.

Ms. Jones reported that Mrs. Anderson has reliable transportation. Mrs. Anderson lives with her parents. Mrs. Anderson has demonstrated the cognitive capacity to adequately supervise Steven when she is drug free; however when she is using, her care and supervision has been diminished. No concerns have been noted during supervised visitation between the Andersons and Steven.

Mr. Anderson works full time and owns his own business. Steven's biological father, Mr. Tate, is not involved and has a history of criminal behavior. Ms. Jones has attempted to engage Mr. Tate in services and offered to supervise his visits.

Ms. Jones reports Mr. Tate does not want to schedule visits with her to see Steven and does not want to participate in his court ordered service plan. Mr. Tate has made verbal threats towards Ms. Scott because she will not allow Mr. Tate to come to her house to see Steven.

Mr. and Mrs. Anderson have been referred for individual therapy, but they have not followed through with setting up a meeting with the therapists. Mrs. Anderson has completed outpatient drug treatment; however has been inconsistent in cooperation with services.

The permanency plan for this family remains reunification, with a concurrent plan of guardianship with Ms. Scott.

**Supervisor Recommendations:**

- Ms. Jones follow up with Mr. and Mrs. Anderson and the individual therapist to ensure this service is set up.
- Ms. Jones continue to engage with Mr. and Mrs. Anderson and encourage their attendance, along with Ms. Jones, at the IEP meeting later this month to follow up on Steven's service needs.
- Ms. Jones will continue efforts to engage Mr. Tate in court ordered services and supervised visitation.
- Ms. Jones schedule a PPRT meeting prior to the upcoming court hearing next month to review case progress.

**An illustration of information from an AC Supervisor Consultation which can be extrapolated from use of the Clinical Supervision Guide:**

**Current Arrangement**

Case consultation held between Supervisor Jane Smith and Tracy Jones, Children's Service Worker. Steven is currently placed with his maternal grandmother, Ms. Scott.

**How did the Division become involved?** Steven came into care as the result of a substantiated physical abuse report by an unknown perpetrator.

**How is the Child Functioning? (Vulnerability)**

Steven is 7 years old and continues to struggle with communication in school due to limited verbal skills.

He has a scheduled IEP meeting later this month to discuss additional services that can be provided, including speech therapy.

**How is the caregiver's day to day functioning?**

- Ms. Jones reported that Mrs. Anderson has reliable transportation.
- Mrs. Anderson lives with her parents.
- Mrs. Anderson has demonstrated the cognitive capacity to adequately supervise Steven when she is drug free; however when she is using, her care and supervision has been diminished.

**Visits**

No concerns have been noted during supervised visitation between the Andersons and Steven.

**Family Engagement:**

Mr. Anderson works full time and owns his own business.

Steven's biological father, Mr. Tate, is not involved and has a history of criminal behavior.

Ms. Jones has attempted to engage Mr. Tate in services and offered to supervise his visits.

Ms. Jones reports Mr. Tate does not want to schedule visits with her to see Steven and does not want to participate in his court ordered service plan. Mr. Tate has made verbal threats towards Ms. Scott because she will not allow Mr. Tate to come to her house to see Steven.

**What is the case goal and plan? How do you know progress is being made?**

Mr. and Mrs. Anderson have been referred for individual therapy, but they have not followed through with setting up a meeting with the therapists. Mrs. Anderson has completed outpatient drug treatment; however has been inconsistent in cooperation with services.

The permanency plan for this family remains reunification, with a concurrent plan of guardianship with Ms. Scott.

**Supervisor Recommendations:**

- Supervisor Smith recommended that Ms. Jones follow up with Mr. and Mrs. Anderson and the individual therapist to ensure this service is set up.
- Supervisor Smith further recommended that Ms. Jones continue to engage with Mr. and Mrs. Anderson and encourage their attendance, along with Ms. Jones, at the IEP meeting later this month to follow up on Steven's service needs.
- Ms. Jones will continue efforts to engage Mr. Tate in court ordered services and supervised visitation.
- Supervisor Smith also requested that Ms. Jones schedule a PPRT meeting prior to the upcoming court hearing next month to review case progress.